

cp_street_1
cp_street_2
cp_pb
cp_pcode cp_city cp_state
cp_country
Phone: cp_phone
Fax: cp_fax
Web: cp_web
Email: cp_email

Our ref: document reference
keyword1: value1
keyword2: value2

rc_affil_name
rc_affil_division_1
rc_affil_division_2
rc_affil_street_1
rc_affil_street_2
rc_affil_pb
rc_affil_pcode rc_affil_city rc_affil_state
rc_affil_country

Attn: rc_hon rc_firstname rc_oth rc_surname rc_lin - rc_affil_job_title_1 - rc_affil_job_title_2
Followed by: sd_hon sd_firstname sd_oth sd_surname sd_lin - sd_phone - sd_email

place, on date

Purchase Order valid until validity_date
All amounts in Euros

Qty	Description	Unit Price	Price
1	Element 1 <i>detailed description 1.1</i> <i>detailed description 1.2</i>	10.07	10.07
2	Element 2 <i>detailed description 2.1</i> <i>detailed description 2.2</i> Holdback on Price: 5.00% i.e. 2.01	20.07	40.14
3	Element 3 <i>detailed description 3.1</i> <i>detailed description 3.2</i>	30.07	90.21

agreement introduction: line 1
agreement introduction: line 2

Total	140.42
including Holdback	2.01